

Client/Patient Information Lookup with Vetstar

Log in and start the Vetstar program:

- Double click the Vetstar icon  on the computer desktop.
- Type your login, then your password at the prompts.
- Press 1 followed by the Enter key to start the Vetstar program.
- When you are finished, use the escape key or red arrow icon at the top of the screen to go to the Main Menu. Select menu #9, Log Out.

In order to access most functions in Vetstar, you must first access a patient account. To find an account, enter one of the following options into the Vetstar Command field, then press the Enter key:

- ‘ m’ + the patient’s medical record number:



A screenshot of the Vetstar Command field. The text 'm456123' is entered into the input box. Below the input box are the labels 'Command' and 'Search Options'.

- The client’s name as “last name, first name”:



A screenshot of the Vetstar Command field. The text 'Lynn, di' is entered into the input box. Below the input box are the labels 'Command' and 'Search Options'.

- Include a space between the comma and the first name.
- Enter the first few letters of the name if you are not sure of its spelling (for example, “Lynn, Di” will find Lynn, Diane; Lynn, Dianne; and Lynn, Diana).

- * + the patient’s name:



A screenshot of the Vetstar Command field. The text '*Samantha' is entered into the input box. Below the input box are the labels 'Command' and 'Search Options'.

- Client last name/patient name:



A screenshot of the Vetstar Command field. The text 'Lynn/samantha' is entered into the input box. Below the input box are the labels 'Command' and 'Search Options'.

- The owner’s account number:



A screenshot of the Vetstar Command field. The text '180820' is entered into the input box. Below the input box are the labels 'Command' and 'Search Options'.

If more than one patient and/or owner is found, a window will open with a choice of accounts. If you are using the mouse, find your patient’s account by scrolling through the window, and then click on the account. If you prefer to use the keyboard, use the up and down arrow keys (and Page Up/ Page Down keys if more than one page is displayed) until your patient’s account is highlighted, and then press the right arrow key.

Vetstar Functions for Accessing Patient History and Information:

- **Visit Summary**

For information and reports associated with each visit, access the visit summary using one of the following methods:

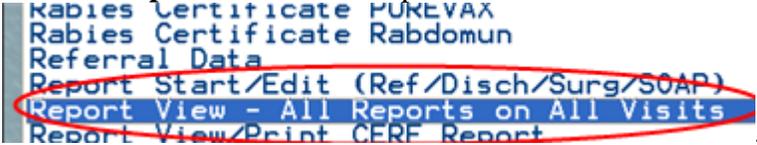
- Enter quick command **summ** into the command field followed by the Enter key.
- Click on the **Summary** icon  at the left side of the screen. If there are no open visits you will be prompted to pick a visit. If there is an open visit, and you would like to see information about closed visits, click in the 'Include Closed Visits' box before you click the 'OK' button. Press Enter or click on the Save/Exit button  near the top of the screen to complete the screen and access the visit summary.

- **History - Multiple Visit Summary**

- Click on the **History** button  on the left side of the HOME screen to access a report that combines visit summaries for the past 3 years.

- **All History**

- Enter quick command **allrep** or click on the Reports button  then

double click on 

- **Patient Profile**

In the command field, enter the quick command **pp** (or click on the binoculars icon ) to look up client and patient information. The medical record location is on this screen.

- **Phone Numbers**

Click on the phone icon  to see client and referring vet phone numbers. Change to Expand Mode (press F9 or click on the expand icon  to view email addresses).

- **Account Numbers**

- The client's account number is in the 'Account' field at the top left of the screen.
- The medical record number is under the Patient name on the HOME screen.

- **Procedure History**

Access the procedure history by clicking on the History book icon  or by entering quick command **ph**. This screen lists a summary of every procedure performed on this patient. You may view more information on this screen by changing to Expand mode (press the F9 key or click on the  icon at the bottom of the screen.

- **Prescription records**
Use quick command **rxh** to view all prescriptions for the selected patient Change to Expand mode (F9) to see instructions and other information.
- **Immunizations**
Use quick command **vx** to view a listing of the selected patients immunization history. (This does not included immunizations done outside of the VTH.)
- **Procedure audits**
To get a report of all the cases that have had a specific procedure performed, use one of the following quick commands:
procrpt – Follow the directions when completing the screen; if you leave the first date field blank it will report all cases since implementation of Vetstar (May 1999).
prprt – This produces a report similar to the one generated by procrpt.
prinq – Displays all of the cases directly to the screen; you may go directly to a case by selecting it from the result window.
- **Communications Reports**
To view communications with clients, referring veterinarians, and other patient contacts: access the patient account and then enter quick command **ccom**.
- **Reviewing patients seen by a section over a date range.**
Enter quick command **admitrpt** and complete the screen.

Help and information:

Visit <http://vetmed.illinois.edu/vetstar/> to find Vetstar related information. Click on the ‘Vetstar Instructions’ link on the left side of the page for detailed instructions on using Vetstar.

(hint: enter quick command **help** into the Command line on the HOME screen to open the Vetstar help web site).

Email vetstar-help@vetmed.illinois.edu with questions or problems with Vetstar

Email net@vetmed.illinois.edu for all other computer related issues.

Webvad URL (UI Diagnostic Lab results lookup (past 90 days)):

<https://vetmed.illinois.edu/webvad/>